**Research Administration Network Agenda**

**SUB Lobo A&B**

**September 13th, 2016**

**9:00am to 10:00am**

1. Introductions
* Tanya Pyke, new OSP Supervisor, primary for proposal allocation
1. Opening Remarks
2. Pre Award items
* Rumor Control: No F&A waiver <$10k; nothing in UNM’s rate agreement to support that rumor
* Early proposal submittals = YES! Explain in Notes and indicate due date is the early date preferred
* Off-campus rate: Needs to be approved in advance by OSP Manager or Director. Updating websites documents.
* Salary verification: FSRDISH examples and troubleshooting
* Reminders:
	+ NSF systems unavailable September 17-18. September 19 due dates extended to September 20th.
		- NSF Solicitations: 16-586, 16-562, 16-532 are affected. \* Select September 20th as the Deadline/Target date on the Remainder of Coversheet for the proposal. \*
	+ Research Administrator’s Day, September 26, 2016. RA Day event info is below.
1. Presentations
* Mary Jo Daniel, Faculty Research Development Office

Topic: Overview of the Faculty Research Development Network and the FIRST system

1. Upcoming training:
* Fall Advanced Grants Management Training Series for Principal Investigators
	+ Visit RESEARCH.UNM.EDU for information
	+ GMT 200 Fall Schedule at a Glance
		- 9/20 - Tools & Tips for Organizing Tam Science Research Proposals
		- 10/18 - Breaking Down the Barriers of Research Compliance
		- 11/15 - Effort Certification
		- 12/13 - Successful Submissions to the UNM IRB
1. Monday September 26th, 2016, 8:30 am-10:30 am, in the Centennial Engineering Center, Stamm Commons Room, 1044

\*\*If you **ARE** attending, please **RSVP by September 19, 2016**:

* Email your RSVP to (**osp@unm.edu**) with this subject line: **Research Admin Day 2016-RSVP**
* Within the email please provide the following information for each person who would like to attend
* **Name:**
* **Email:**
* **Work Telephone:**
* **Department/Mailstop Code:**
* **Dietary Preferences (Vegetarian, Gluten Free, Food Allergies):**
1. Closing remarks