**Research Administration Network Agenda**

**SUB Lobo A&B**

**September 13th, 2016**

**9:00am to 10:00am**

1. Introductions

* Tanya Pyke, new OSP Supervisor, primary for proposal allocation

1. Opening Remarks
2. Pre Award items

* Rumor Control: No F&A waiver <$10k; nothing in UNM’s rate agreement to support that rumor
* Early proposal submittals = YES! Explain in Notes and indicate due date is the early date preferred
* Off-campus rate: Needs to be approved in advance by OSP Manager or Director. Updating websites documents.
* Salary verification: FSRDISH examples and troubleshooting
* Reminders:
  + NSF systems unavailable September 17-18. September 19 due dates extended to September 20th.
    - NSF Solicitations: 16-586, 16-562, 16-532 are affected. \* Select September 20th as the Deadline/Target date on the Remainder of Coversheet for the proposal. \*
  + Research Administrator’s Day, September 26, 2016. RA Day event info is below.

1. Presentations

* Mary Jo Daniel, Faculty Research Development Office

Topic: Overview of the Faculty Research Development Network and the FIRST system

1. Upcoming training:

* Fall Advanced Grants Management Training Series for Principal Investigators
  + Visit RESEARCH.UNM.EDU for information
  + GMT 200 Fall Schedule at a Glance
    - 9/20 - Tools & Tips for Organizing Tam Science Research Proposals
    - 10/18 - Breaking Down the Barriers of Research Compliance
    - 11/15 - Effort Certification
    - 12/13 - Successful Submissions to the UNM IRB

1. Monday September 26th, 2016, 8:30 am-10:30 am, in the Centennial Engineering Center, Stamm Commons Room, 1044

\*\*If you **ARE** attending, please **RSVP by September 19, 2016**:

* Email your RSVP to ([**osp@unm.edu**](mailto:osp@unm.edu)) with this subject line: **Research Admin Day 2016-RSVP**
* Within the email please provide the following information for each person who would like to attend
* **Name:**
* **Email:**
* **Work Telephone:**
* **Department/Mailstop Code:**
* **Dietary Preferences (Vegetarian, Gluten Free, Food Allergies):**

1. Closing remarks